



Dr. Jon Bret Smith
SUPERINTENDENT

Lawrence County

BOARD OF EDUCATION

14131 MARKET STREET
MOULTON, ALABAMA 35650
Phone: (256) 905-2400 Fax: (256) 905-2406

"Excellent Instruction, Every Class, Every Child, Every Day"

BOARD MEMBERS

Sabrina Barkley
Gary Bradford
Shanon Terry
Reta Waldrep
Delandriion Woods

21 and older may sub at in all areas of school

18-21 yr olds may only sub in K-6th grades

BACKGROUND CLEARANCE MUST BE DONE ALONG WITH A COMPLETED APPLICATION

Here is the certification link:

<https://aim.alsde.edu>

Instructions:

Step 1: Create an AIM Account <https://aim.alsde.edu>

Step 2: Complete Background Check Registration in AIM

(make sure to write down the ALSDE number you will be assigned on this step you will need it on Step 3)

Step 3: Create Fieldprint Account

Step 4: Complete authorization forms, schedule appointment, and fee payment

Step 5: Report for fingerprint appointment

Once the fingerprinting process is completed, return the completed application with a \$30 money order or cashiers check made payable to ALABAMA DEPARTMENT OF EDUCATION OR ALSDE and bring forms to the Lawrence County Board of Education. **If you are applying for support, bus or certified substitute please call 256-905-2400 for more information**

****DO YOU HAVE A 4 YEAR DEGREE OR HIGHER? PLEASE SUBMIT DEGREE/CERTIFICATION**

YOU WILL ALSO NEED TO HAVE THESE CREDENTIALS TO APPLY:

VALID ID

SOCIAL SECURITY CARD

PROOF OF HIGH SCHOOL DIPLOMA

***YOU ALSO MUST ATTEND A MANDATORY SUBSTITUTE ORIENTATION TRAINING BEFORE STARTING TO SUBSTITUTE**

"Partnering with community to empower all students to become self-learners by providing excellent instruction for every child, in every class, every day, developing responsible citizens who are college and career ready."